

## LST Meeting – September 25, 2020

### New Items:

- Proper signage for labs and common building areas needed, to reflect our safety plan rules – R. Rosales

### 1. Enforcement of covid safety rules

There are different levels to this – not wearing a mask, walking the wrong way through spaces, etc. Higher level is if people are not working in the right areas, numbers above occupancy levels

Whenever we see a transgression we should be documenting it - safety queue for this?

- If people aren't wearing masks, we can remind them to wear a mask and that we have rules for this - they don't have to tell you what the reason is they aren't wearing one, but we are allowed to ask/remind

It would help to have RRAs posted nearby our spaces - we can put these on the safety website, black out student names etc. QR code with link to the RRA can work too.

- **Have the RRAs printed out for posting in labs**

For first time offenders, we can provide a warning from the department head and record the warning in our safety records.

- Then if violations continue, there would be a conversation with department head for appropriate actions as needed – department head has final say here
- Announce to the department that the rules need to be followed and that there are consequences for not following the rules - a possible consequence is having access removed from a lab, or that a lab will be shut down for three days; possible wording - “we are actively trying to ensure that people in Kaiser are safe. If there are significant transgressions then there will be penalties where a lab will be shut down for a period of time to be determined by the head”
- Add to email a reminder that labs have actually been shut down at UBC already? A. Statham will report back on this

### 2. Safety Department Meeting

Inform faculty about how things are going with our safety plans/covid

- We will reach out to labs to self-report how things are going with their safety plans

### Action Items:

- Email to faculty about following the rules - we need to remind them to remind their students to follow things like QR code, etc.

- Separate email to grad students as well: include basic rules like QR code, masks, and what was in their lab safety plan
  - We should send these reminders out on a regular basis
- IT has their own safety plans right now – we should find out what they are doing
- IT will write a separate plan for the Kaiser server room

How do we involve ECESS in the return to Kaiser?

**Meeting Adjourned**