LST Meeting – September 25, 2020

New Items:
- Proper signage for labs and common building areas needed, to reflect our safety plan rules – R. Rosales

1. Enforcement of covid safety rules

There are different levels to this – not wearing a mask, walking the wrong way through spaces, etc. Higher level is if people are not working in the right areas, numbers above occupancy levels

Whenever we see a transgression we should be documenting it - safety queue for this?
- If people aren’t wearing masks, we can remind them to wear a mask and that we have rules for this - they don’t have to tell you what the reason is they aren’t wearing one, but we are allowed to ask/remind

It would help to have RRAs posted nearby our spaces - we can put these on the safety website, black out student names etc. QR code with link to the RRA can work too.
- **Have the RRAs printed out for posting in labs**

For first time offenders, we can provide a warning from the department head and record the warning in our safety records.
- Then if violations continue, there would be a conversation with department head for appropriate actions as needed – department head has final say here
- Announce to the department that the rules need to be followed and that there are consequences for not following the rules - a possible consequence is having access removed from a lab, or that a lab will be shut down for three days; possible wording - “we are actively trying to ensure that people in Kaiser are safe. If there are significant transgressions then there will be penalties where a lab will be shut down for a period of time to be determined by the head”
- Add to email a reminder that labs have actually been shut down at UBC already? A. Statham will report back on this

2. Safety Department Meeting

Inform faculty about how things are going with our safety plans/covid
- We will reach out to labs to self-report how things are going with their safety plans

Action Items:
- Email to faculty about following the rules - we need to remind them to remind their students to follow things like QR code, etc.
- Separate email to grad students as well: include basic rules like QR code, masks, and what was in their lab safety plan
- We should send these reminders out on a regular basis
IT has their own safety plans right now – we should find out what they are doing
- IT will write a separate plan for the Kaiser server room

How do we involve ECESS in the return to Kaiser?

Meeting Adjourned